



EMS Internal Auditor Course: delivered by e-learning

Our Environmental Management System (EMS) Internal Auditor Course will provide you, or your staff, with the knowledge and skills required to undertake internal EMS audits in line with international EMS standards.

Course aims

This course will give you:

- an overview of the EMS process;
- 'hands-on' experience of EMS auditing by completing the practical exercises;
- the ability to make recommendations to improve your organisation's environmental performance and help it to become more sustainable.

Course outcomes

At the end of the course, you will be able to:

- plan an internal environmental audit;
- conduct an audit against the clauses of your chosen EMS standard such as ISO 14001;
- identify non-compliances with environmental legislation and areas for improvement;
- complete non-conformance/corrective action forms;
- contribute to the final internal audit report.

Course benefits:

Designed by experts

With 20 years' experience, the practising consultants and training experts at Loreus have developed this course for the industry they work in.

Flexible e-learning

Start and finish the course when you want; work at your own pace, any time, anywhere.

Easy to use

The e-learning system has an intuitive user interface that simply guides you through the course.

Gain a professional qualification

This professional qualification will enhance your career prospects.

Avoid fines from non-compliance with environmental legislation

Ensure you have a robust EMS, which effectively manages your legal obligations and prevents breaches.

Entry qualifications

This course is open to everyone, but some environmental knowledge is helpful.

How do I register and pay for the course?

Simply go to the Loreus website, register on the site, select this course then make the payment online with a debit card, credit card or by using PayPal.

Access to the course is available as soon as the payment has cleared.

Competitively priced

This course is very competitively priced. Please refer to the Loreus website for full pricing information.

Our prices include all the training materials and assessment costs.

This course can also be delivered traditionally. Please contact us for further details.

Working through the course

All the guidance and material you need to complete the course are provided when you enrol online.

How long does the course take?

It will take you approximately 6 hours to read the course content, explore the hyperlinks, revise for and take the test.

Online test and certificate

If you wish to be awarded the Loreus EMS Internal Auditor Certificate, you will have to pass an online, open book, multiple-choice test.

The pass mark for the test is 70% but you can have as many attempts at the test as you wish.

What happens if I have a problem?

Any problems, simply call or e-mail us using the details given below.



Continuing Professional Development (CPD)

Successful delegates are awarded **6 CPD hours/points** for their professional development portfolio.

Course Syllabus

This course is divided into 9 sections.

Environmental Management Systems (EMSs)

In this section, we provide background information on environmental management systems and how they can be used to control and improve an organisation's environmental performance, manage an organisation's environmental impacts, and ensure the organisation complies with environmental legislation and other requirements.

Auditing: general principles

Here we explain the aims and benefits of internal environmental management system auditing. We deal with the requirements of an internal audit, the roles and responsibilities of those involved in the audit process and the knowledge and skills required by internal auditors.

Planning an audit

In this section, we explain how to create an audit cycle and plan the various stages of an internal audit. We describe the different methods that can be used to audit an EMS and the working documents that you will need to record the results from interviews, observations, document inspections as well as non-conformances and non-compliances.

Environmental legislation

Environmental legislation and compliance is a complex subject that requires a good deal of specialist knowledge beyond that expected of an internal EMS auditor. However, in this section we describe the legislation around the important topic of waste management so that you have the legal knowledge required to complete the audit of legal compliance in the practical exercises.

Conducting the audit

In this section, we describe how to conduct the opening meeting with the audit team and explain the internal audit process to the people in the areas of the organisation that you are going to audit. The different methods used for collecting and verifying evidence is covered in this section and we explain how to identify non-conformances, non-compliances and opportunities for improvement.

Producing the audit report

In this section, we describe how to review the audit evidence, produce a summary of your findings and discuss them with the auditees. Once this process is completed, the final audit report can be produced and submitted to the management review committee, where corrective and preventative actions are agreed.

Common problems identified during an audit

Here we describe common problems that you may encounter during an internal audit. They include problems that arise when information about the nature and scope of the audit has not been adequately communicated to stakeholders or when emergency preparedness and response procedures are not thoroughly tested. We stress the need to focus on practice, not just documents.

Test your understanding

At the end of the course, you can test your understanding of the material covered by completing the three practical exercises. There is also a test to see how well you understand the theory, and if you pass the test, you are eligible for an **Internal EMS Auditor Certificate**.

Conclusions and further study

This section gives an overview of the internal audit process and directs you to further learning opportunities.